City of Ocala

BUILDING DEPARTMENT
CITIZEN'S SERVICE CENTER
201 SE 3rd ST.
OCALA, FL 34471
CONTACT: Building Inspection Division
Telephone (352) 629-8421

DRIVEWAY PERMIT APPLICATION

(Authority: City of Ocala Code of Ordinances Section 17-13 through Section 17-19)

STREET ADDRESS WHERE DRIVEWAY IS TO BE BUILT: _____

DATE OF APPLICATION: _____ PERMIT APPLICATION FEE: $ _____

NAME OF DRIVEWAY PERMIT APPLICANT: _____

COMPANY NAME: _____ TELEPHONE NO.: _____

EXISTING CONNECTING STREET PAVEMENT SURFACE IS: ☐ FLEXIBLE / ASPHALT ☐ RIGID / CONCRETE

EXISTING CONNECTING STREET TYPE OF CURB IS: ☐ STANDARD CURB AND GUTTER
☐ MIAMI (VALLEY) GUTTER ☐ OTHER: _____ ☐ NONE PRESENT

☐ CONNECTING STREET HAS CURB PRESENT – NO DRIVEWAY CULVERT REQUIRED

☐ CONNECTING STREET HAS NO CURB PRESENT - CULVERT REQUIRED (REFER TO DETAIL R-4 FOR MIN. SIZE)

PROPOSED DRIVEWAY IS IN WHAT BUILDING ZONE? ☐ RESIDENTIAL ☐ COMMERCIAL ☐ INDUSTRIAL

PROPOSED DRIVEWAY IS FOR WHAT USE? ☐ RESIDENTIAL ☐ COMMERCIAL ☐ INDUSTRIAL

PROPOSED TYPE OF DRIVEWAY SURFACE IS: ☐ RIGID / CONCRETE ☐ FLEXIBLE / ASPHALT

CONDITIONS: PERMITTEE AGREES THAT:

- DRIVEWAY WILL BE LOCATED AND BUILT TO THE ATTACHED CITY STANDARD DETAILS AS FOLLOWS: ☐ R-1 LAYOUT REQUIREMENTS ☐ R-2 ACCESS DRIVE TYPICAL SECTION ☐ R-3 RESIDENTIAL DETAIL 'A' ☐ R-4 RESIDENTIAL DETAIL 'B'
- ALL CITY OF OCALA SAFETY REGULATIONS SHALL BE OBSERVED DURING CONSTRUCTION AND TO TAKE SUCH SAFETY MEASURES, INCLUDING THE PLACEMENT AND DISPLAY OF CAUTION SIGNS, BARRICADES AND WARNING LIGHTS, AS NECESSARY, TO CONSTRUCT AND MAINTAIN THE DRIVEWAY PERMITTED HEREIN. TRAFFIC ON THE CONNECTING STREET SHALL BE MAINTAINED AT ALL TIMES DURING CONSTRUCTION.
- THIS PERMIT IS A LICENSE FOR PERMISSIVE USE ONLY AND THAT THE PLACING OF FACILITIES WITHIN THE PUBLIC RIGHT OF WAY PURSUANT TO THIS PERMIT SHALL NOT OPERATE TO CREATE OR VEST ANY PROPERTY RIGHTS IN SAID PERMITTEE.
- DRIVEWAY CONSTRUCTION AND MAINTENANCE WILL NOT INTERFERE WITH OR ENCROACH UPON ANY AND ALL RIGHTS OF ANY PRIOR OR ABUTTING PROPERTY OWNERS.
- FAILURE OF THE PERMITTEE TO ADHERE TO PERMIT REQUIREMENTS COULD RESULT IN CORRECTION OF DEFECTIVE WORK BY CITY FORCES AND PERMITTEE BACK-CHARGES FOR ALL CITY LABOR AND MATERIALS.
- THE CITY OF OCALA IS NOT RESPONSIBLE FOR MAINTENANCE OF ANY PRIVATE DRIVEWAY SURFACE WITHIN PUBLIC RIGHT-OF-WAY AND THE CITY IS RELIEVED OF ALL RESPONSIBILITY FROM DAMAGE OF ANY NATURE ARISING FROM THE DRIVEWAY AND RELATED IMPROVEMENTS CONSTRUCTED UNDER THIS PERMIT.
- PERMITTEE ALSO AGREES TO CALL AND ARRANGE FOR INSPECTIONS BY THE BUILDING DEPARTMENT FOR:
  1. CONCRETE CURB AND APRON FORMWORK - PRIOR TO POURING CONCRETE.
  2. PLACEMENT AND COMPACTION OF DRIVEWAY BASE MATERIAL - PRIOR TO PAVING.

_____ _____
APPLICANT'S / PERMITTEE'S SIGNATURE INSPECTOR'S SIGNATURE

FOR CITY USE ONLY	BUILDING PERMIT NO._____	DRIVEWAY PERMIT NO.:_____
	REVIEWED BY: _____	DATE ISSUED: _____
	PERMIT ISSUED BY: _____	INSPECTED BY: _____

FINAL

Driveway Standards Cover Sheet

Driveway Construction General Notes:

1. **6" thick 3,000 PSI fiber reinforced concrete or 6x6 wire mesh required for driveway approach, applies to all driveway section areas within the right of way and up to the property line. All concrete section areas to include fiber reinforced concrete or 6x6 wire mesh throughout the entire driveway area poured.**

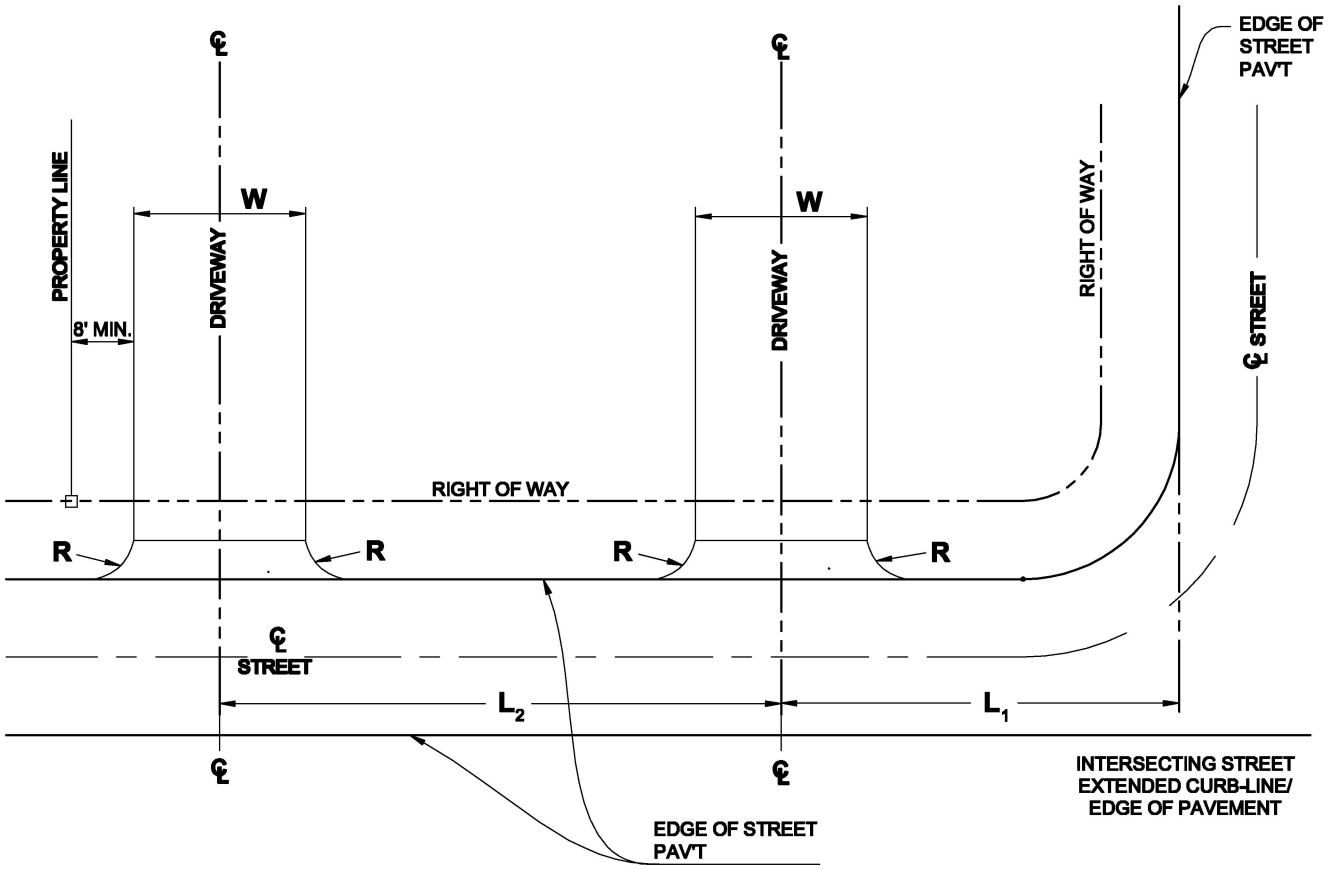
2. **Subgrade shall be compacted to a minimum of 95% modified proctor, any soil disturbed within 1 foot of the building structure perimeter shall be treated for termites.**

3. **A minimum driveway width of 10' feet is required. Maximum width of a residential driveway is 24' feet per driveway policy.**

4. **Provide a clean precise cut at driveway connection, tie into existing curb cut smoothly.**

5. **Driveway shall be constructed in a manner as to not cause an obstruction to the natural storm water surface flow. The existing drainage pattern shall not be altered without a professional signed and sealed engineered drainage and grading plan submitted and reviewed prior to completion of work.**

6. **See all attached Ocala Driveway Specification Standard Sheets R-1, R-2, R-3, and R-4, driveway flares shall be per the standard details provided.**



PLAN

ACCESS DRIVEWAY - MINIMUM CONNECTION SPACING			
BUILDING ZONE	USAGE CLASS	L_1 TO STREET CORNER	L_2 BETWEEN CONNECTIONS
RESIDENTIAL AND HISTORIC DIST.	ALL APPLICATIONS	50 FEET	50 FEET
INDUSTRIAL	ALL APPLICATIONS EXCEPT BELOW	200 FEET	200 FEET
COMMERCIAL	LESS THAN 15,000 ADT ON THE CONNECTING STREET	150 FEET	150 FEET
COMMERCIAL	15,000 ADT OR MORE ON THE CONNECTING STREET	200 FEET	200 FEET
COMMERCIAL AND INDUSTRIAL	MORE THAN 65,000 BLDG. SQ. FT. **OR** MORE THAN 100 PEAK-HOUR TRIPS	300 FEET	300 FEET

NOTES:

1. REFER TO DETAIL R-2 FOR "W" AND "R" VALUES.

CITY OF OCALA
STANDARD

ACCESS DRIVEWAY LAYOUT REQUIREMENTS

R-1

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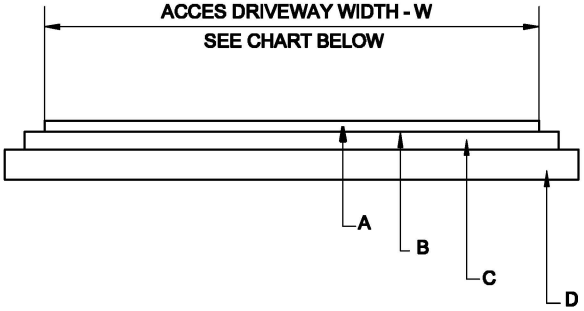

SECTION

MATERIALS OF CONSTRUCTION:

A. SP 9.5 ASPHALT SURFACE COURSE.

B. PRIME COAT, W/SAND APPLICATION, APPLIED AT A MINIMUM RATE OF 0.10 GALLONS PER SQUARE YARD.

C. LIMEROCK BASE COURSE, LBR 100 MINIMUM, COMPACTED TO 98% MAXIMUM DENSITY PER AASHTO T-180.

D. STABILIZED SUBGRADE TYPE 'B', LBR 40 MINIMUM, COMPACTED TO 98% MAXIMUM DENSITY, PER AASHTO T-180.

ACCESS DRIVEWAY - MINIMUM REQUIREMENTS WITHIN STREET RIGHT-OF-WAY

BUILDING ZONE	DRIVEWAY WIDTH - W				R		FLEXIBLE PAVEMENT SECTION COURSE THICKNESSES		
	ONE-WAY		TWO-WAY		CURB RADIUS		A ASPHALT SURFACE	C LIMEROCK BASE	D STABILIZED SUBGRADE (2)
	MIN.	MAX.	MIN.	MAX.	MIN.	MAX.			
RESIDENTIAL (3)	10 FT.	14 FT.	20 FT.	24 FT.	5 FT.	20 FT. (1)	1 INCH	6 INCHES	8 INCHES
INDUSTRIAL	14 FT.	18 FT.	24 FT.	40 FT.	30 FT.	60 FT.	2 INCHES	8 INCHES	12 INCHES
COMMERCIAL	14 FT.	18 FT.	24 FT.	36 FT.	25 FT.	50 FT.	1-1/2 INCHES	8 INCHES	10 INCHES
HISTORIC DIST.	9 FT.	12 FT.	16 FT.	24 FT.	4 FT.	25 FT. (1)	1 INCH	6 INCHES	8 INCHES

(1) OR FLARE – SEE STANDARD DETAIL R-3 AND R-4.

(2) STABILIZED SUBGRADE COURSE CAN BE REDUCED BY 2-INCHES FOR EVERY 1-INCH OF ADDITIONAL LIMEROCK BASE COURSE PROVIDED.

(3) RIGID (CONCRETE) PAVEMENT SECTION FOR RESIDENTIAL DRIVEWAYS SHALL BE 6-INCHES OF FIBER-REINFORCED 2500 PSI CONCRETE OVER A STABILIZED SUBGRADE.

NOTES:

1. **MATERIALS AND METHODS OF CONSTRUCTION FOR THE ACCESS DRIVEWAY WITHIN THE STREET RIGHT OF WAY SHALL BE IN ACCORDANCE WITH THE FDOT 'STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION', CURRENT EDITION.**
2. **ALL INSUITABLE MATERIAL UNDER THE PROPOSED PAVEMENT, SUCH AS CLAY AND ROOTS, SHALL BE REMOVED TO A MINIMUM DEPTH OF 18 INCHES BELOW THE BOTTOM OF THE STABILIZED SUBGRADE. AN UNDERDRAIN SHALL BE INSTALLED THROUGH THE UNSUITABLE SECTION AREA.**
3. **INVERTED CROWN PAVEMENT SECTION MAY BE USED IF INCORPORATED INTO THE SITE STORM DRAINAGE DESIGN.**
4. **DROP (MIAMI) CURB MAY BE USED WHEN IT WILL ADEQUATELY CONTAIN SURFACE DRAINAGE AND NOT INTERFERE WITH CURB INLET STRUCTURES.**
5. **REFER TO CITY DRIVEWAY POLICY FOR MORE ACCESS DRIVEWAY REQUIREMENTS.**

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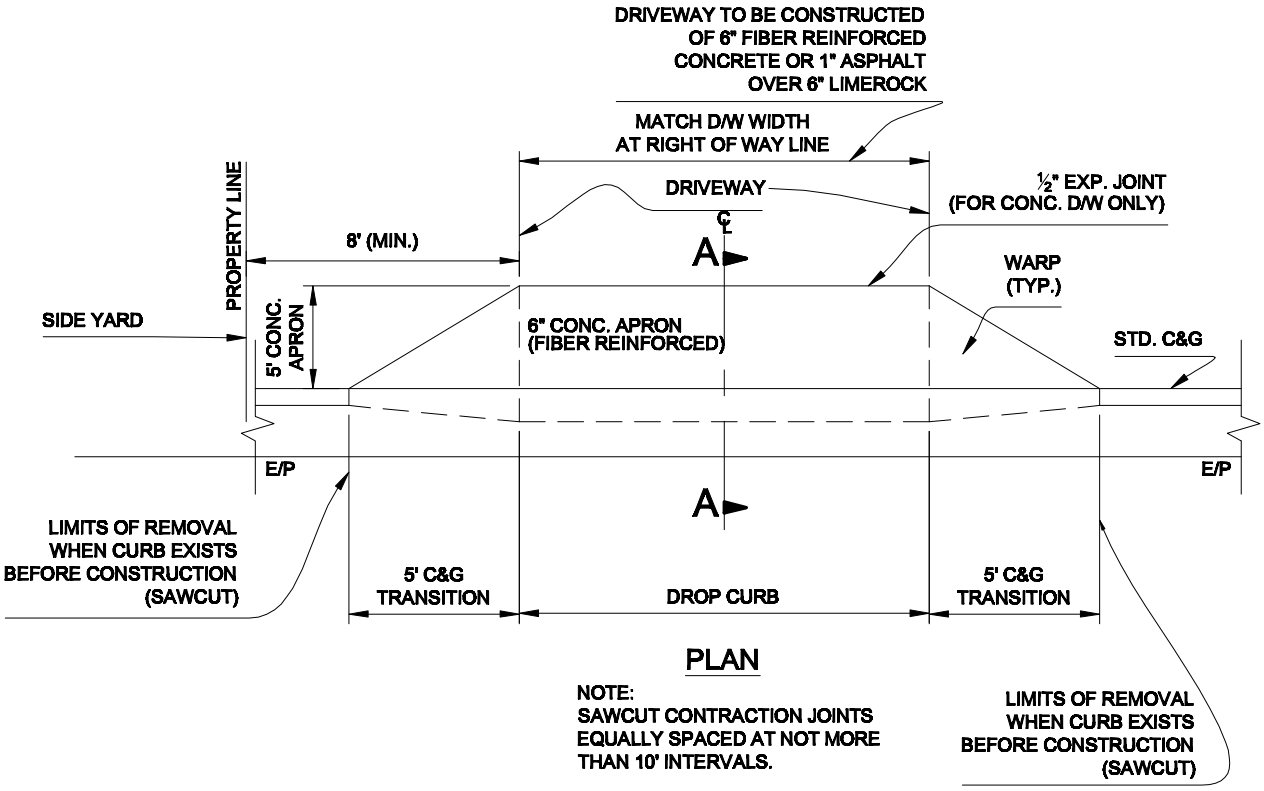
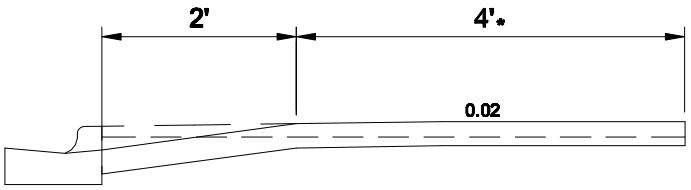
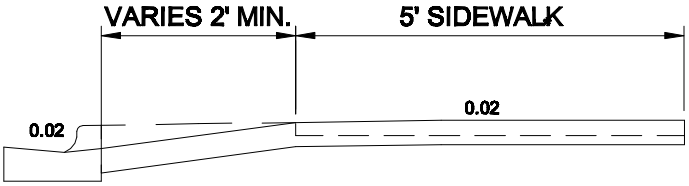


PLAN

NOTE:
SAWCUT CONTRACTION JOINTS EQUALLY SPACED AT NOT MORE THAN 10' INTERVALS.



TURNOUT WITH SIDEWALK ADJACENT TO CURB



* THE 2% PORTION OF SIDEWALK BETWEEN DRIVEWAY MAY BE REDUCED TO 3' MIN. IN RESTRICTED CONDITIONS WHEN APPROVED BY THE ENGINEERING DEPARTMENT

TURNOUT WITH SIDEWALK AND UTILITY STRIP

SECTION

NOTES:

1. FOR RESIDENTIAL TURNOUTS WITH RADIAL RETURNS : MINIMUM 25' RADIUS, MAXIMUM 50' RADIUS. THE RETURN RADIUS SHALL NOT PASS BEYOND ADJOINING PROPERTY BOUNDARY LINE EXTENDED.
2. FOR COMMERCIAL & INDUSTRIAL TURNOUTS : REFER TO FDOT INDEX #515.

CITY OF OCALA

STANDARD

TYPICAL RESIDENTIAL DRIVEWAY DETAIL "A"

R-3

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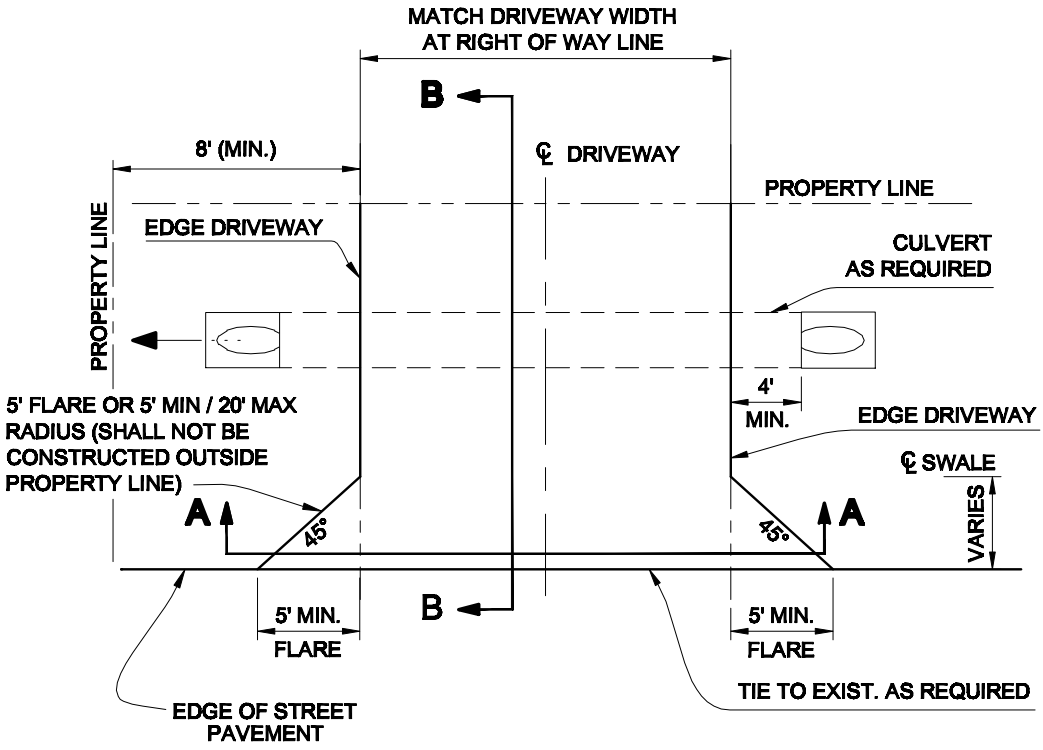
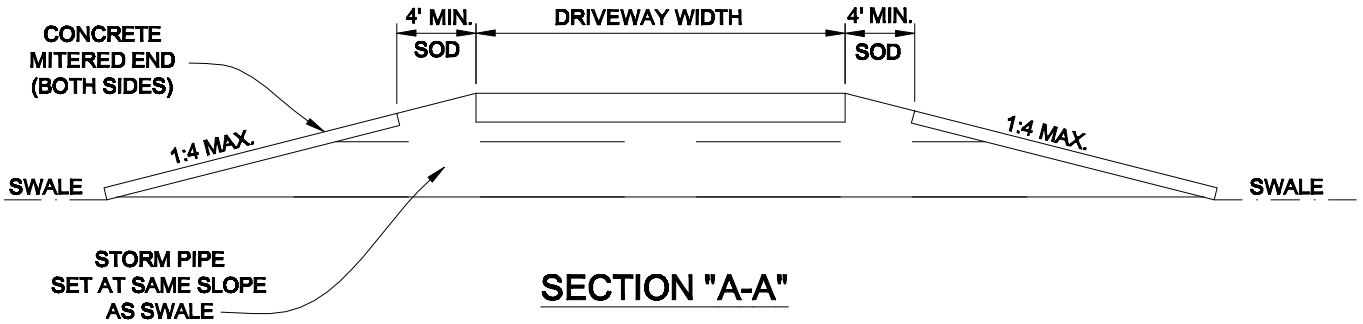
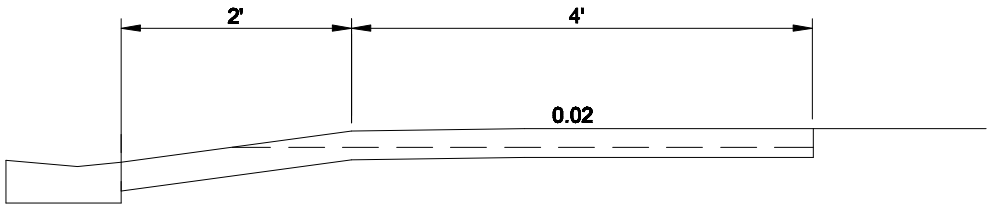


PLAN



SECTION "A-A"



SECTION "B-B"

NOTES:

1. TURNOUT WITH SIDEWALK ADJACENT TO CURB (6' IN WIDTH MINIMUM).
2. ASHPALT DRIVEWAY TO BE A MINIMUM OF 1" ASPHALT COVER OVER 6" MINIMUM LIMEROCK
3. CONCRETE DRIVEWAY TO BE A MINIMUM OF 6" FIBER-REINFORCED 2500 PSI CONCRETE

CITY OF OCALA

STANDARD

TYPICAL RESIDENTIAL DRIVEWAY DETAIL "B"

R-4

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JAN. 21, 2010

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