Case No. __________

City of Ocala
Department of Planning and Development
Planning and Zoning Division
201 SE 3rd Street, Second Floor, Ocala, FL 34471
Phone: (352) 629-8404 Fax: (352) 629-8308
Email: planning@ocalafl.org Website: www.ocalafl.org

PUBLIC HEARING REQUEST
($1,000)

Due Date: First Monday of each month, 5 p.m., for the meeting on the second Monday of the following month.

1. Type of Public Hearing: _____________________________________________________________

2. Name of Petitioner(s): _____________________________________________________________________________
   Address of Petitioner(s): ____________________________________________________________________________
   City __________ State _______ Zip Code ___________ Phone # __________________
   Fax # __________________ Email address ______________________

3. a. Parcel account number(s) [from tax roll]: ___________________________________________

   b. Section _______ Township _______ Range _______ Size of Property __________

   c. Legal Description: (Please attach)

NOTE: It shall be the applicant’s responsibility to provide the correct legal description for the subject property. The application will not be processed until a correct legal description is provided. An electronic file of the legal description in Word format must be submitted with the application.

4. Street address of the property (if the property has no street address the Planning & Zoning Division will complete this section):
   _____________________________________________________________________________
   _____________________________________________________________________________

5. a. Present Land Use designation: ___________________________________________________________

   b. Present Zoning District: ______________________________________________________________

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6. Description of the request: ______________________________________________________________
   ______________________________________________________________
   ______________________________________________________________
   ______________________________________________________________
   ______________________________________________________________

7. The following items are required (The application will not be processed if these items do not accompany the application.):
   a. Deed or other proof of ownership
   b. Notarized signature of the current property owner(s) & the agent’s signature, if applicable
   c. Sketch plan, if applicable
   d. The appropriate fee in cash or check (Payable to the City of Ocala)
   e. Electronic file of legal description in Word format

I, ______________________________, being first duly sworn, affirm and say that I am the owner of the property described above.

Owner’s Signature ___________________________________________  Address (Street) ______________________________

Phone Number ______________________________  City, State, Zip Code ______________________________

State of ______________________________

County of ______________________________

The foregoing instrument was acknowledged before me this _____, day of __________________, 20______,
by ________________________________, who is personally known to me or has produced ________________________________ as identification and who did / did not take an oath.

______________________________

NOTARY PUBLIC

Commission No.: ______________________________

Commission Expires: ______________________________

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I, ___________________________________________, am the legal representative of the owner and I am authorized to speak in his/her behalf for the subject matter.

Agent’s Signature  Address (Street)

Phone Number  City, State, Zip Code

Email Address

ATTENDANCE at the public hearing by the applicant or agent (as designated in writing) IS MANDATORY

STAFF USE ONLY:

a. Date received: ______________________
b. Petition contains all required information: Y N
c. Petition is consistent with the zoning code: Y N
d. Petition is consistent with the comprehensive plan: Y N
e. Site lies within an historic district: Y N
   If yes, what district: ______________________
f. Petition rejected: Y N (see attached reason)
g. Petition accepted: Y N  Case #: ______________________
h. Land use:  Case #: ______________________