

Application Steps:

1. Go to ocalacitygrants.org. Create ZoomGrant Account.
2. Collect copies of required documents:
 - Current lease agreement or mortgage
 - Most recent RT-6 quarterly wage report (or similar document acceptable to city)
 - Most recent utility bills (water, sewer, garbage, phone, Internet, gas)
 - Recent Sunbiz annual report (if business is registered on Sunbiz)
 - City of Ocala Business Tax Certificate, if applicable
 - Completed W-9 signed by an authorized owner (provided in application)
 - Completed New Vendor Information form (provided in application)
3. Complete application questions.
4. Submit. Incomplete applications cannot be submitted or accepted. All applications must come through the website.
5. Staff reviews application within five (5) business days and provides notice of award.
6. After award, payment process may take up to two (2) weeks, based on City's payment processing schedules.