



**NET METERING**  
**Customer Checklist**  
[OUS@ocalafl.org](mailto:OUS@ocalafl.org)  
**352-629-2489**

Step	Action	Completed
<b>Prepare</b>		
1.	<b>Review Information:</b> Net metering information is available at <a href="http://www.ocalafl.org/us">www.ocalafl.org/us</a> or upon request from the utility. In particular, carefully review the agreements necessary to participate in net metering.	
2.	<b>Research Generation:</b> Conduct research on renewable generation, if it has not already been installed, that best suits your household and choose a contractor to install it. Solar photovoltaic generation should be installed by a licensed Certified Solar Contractor.	
<b>Apply</b>		
3.	<b>Complete Application:</b> Complete the “Application for Net Metering” and submit to Ocala Electric Services.	
4.	<b>Submit Application Fee:</b> The customer shall pay the following fees to review and process the application. Fees may be adjusted annually.  Tier 1 – No Fee Tier 2 - \$320.00 Tier 3 - \$470.00	
5.	<b>Approval to Proceed:</b> Wait for application approval before proceeding with installation.	
<b>Install</b>		
6.	<b>Install System:</b> Once approval has been received, a licensed contractor may commence with installation. Be sure all required permits are obtained by your contractor.	
7.	<b>Submit Documentation:</b> Prior to interconnecting your generator with the utility system, you must submit documentation to certify that the equipment, installation, operation and maintenance is in compliance with several	

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	<p>standards, including:</p> <ul style="list-style-type: none"> <li>• IEEE 1547 (2003): Standard for Interconnecting Distributed Resources with Electric Power Systems</li> <li>• IEEE 1547.1 (2005): Standard Conformance Test Procedures for Equipment Interconnecting Distributed Resources with Electric Power Systems</li> <li>• UL 1741 (2005): Inverters, Converters, Controllers and Interconnection System Equipment for Use with Distributed Energy Resources</li> <li>• The National Electric Code, state and/or local building codes, mechanical codes and/or electrical codes</li> <li>• The manufacturer’s installation, operation and maintenance instructions</li> </ul> <p>You must also submit a copy of the manufacturer’s installation, operation and maintenance instructions to the utility, and for systems greater than 10kW, provide proof of general liability insurance.</p>	
8.	<p><b>Pass Inspection:</b> Your generation system must be inspected and approved by local code officials prior to operation.</p>	
<b>Activate</b>		
9.	<p><b>Execute Agreements:</b> You must review and sign two agreements for interconnection and net-metering and return them to Ocala Electric Services for execution by the City of Ocala, and the Florida Municipal Power Agency. These documents are:</p> <ul style="list-style-type: none"> <li>• Standard Interconnection Agreement for Customer-Owned Renewable Generation</li> <li>• Tri-Party Net Metering Power Purchase Agreement</li> </ul>	
10.	<p><b>Approval to Activate:</b> Once all agreements have been approved and the system has been inspected, the Ocala Electric Services will provide written notice that operation of the system may begin.</p>	
11.	<p><b>Activation Notification:</b> You must provide Ocala Electric Services with written notification of the date and time you plan to place the system in service. Notification must be submitted at least 10 business days prior to activation. The utility may require a utility or city official to be present for activation.</p>	
<b>Ongoing Requirements</b>		
12.	<p><b>Change Notification:</b> Some changes to your system will require you to</p>	

Step	Action	Completed
	<p>notify Ocala Electric Services:</p> <ul style="list-style-type: none"><li>• If you plan any modifications to your system that change its gross power rating, you must notify the utility at least 30 days before the work is performed.</li><li>• If there is a change in ownership of the system, you must notify Ocala Electric Services in advance of the change of ownership, and the new owner must execute a Standard Interconnection Agreement.</li></ul>	