

## North Magnolia CRA Paint and Repair Improvement Grants Guidelines

The City of Ocala North Magnolia Community Redevelopment Agency (CRA) is offering Paint and Repair Improvement Grants for existing businesses in the North Magnolia Community Redevelopment Area – see attached map. The purpose of the grants is to encourage business owners to make improvements to building exterior facades and property by offsetting a portion of the costs. Improving the physical appearance of property will promote the attraction and retention of business operations, halt property value deterioration, and promote growth. Materials, when at all possible, should be purchased from local suppliers.

### Allowable Expenditures

Any business located in the North Magnolia CRA is eligible (residential properties are not eligible). Eligible projects shall include:

1. Exterior painting/paint removal for the entire building – **Submit color sample. Color subject to approval by the committee.**
2. Exterior cleaning of the property/masonry repair/parking lot coating and striping
3. Repair or replacement of front, side or rear façade details/materials (doors, walls, trim and lighting). **Submit drawings and/or photos.**
4. Repair or replacement of windows for the entire building. **Submit drawings and/or photos.**
5. New landscaping area (trees and shrubs) visible from the street/sidewalk. **Submit landscape plan.**
6. New or replacement wall signage. A sign permit may be required. **Submit drawings and/or photos.**
7. New or replacement awnings for the entire building. **Submit drawings and/or photos.**
8. Reroofing is not eligible for the grant program.

All improvements must follow program guidelines.

1. The grant application is to include a schedule of work, with paint colors, materials and structural changes and plans and drawings as required above.
2. **Two (2) quotes** for each work element must be submitted.
3. City staff and an Advisory Committee member shall approve these items before a grant is awarded.
4. A grant application must be submitted and approved prior to work commencing.
5. All reimbursements will occur after the project is completed and approved by staff.
6. If required, building permits must be obtained and inspections completed.

### Timeframe

Applications for FY 2016 will be available until budget is expended. Business owners shall have one year from the date the grant is approved to do the work and submit documentation for reimbursement. If work is not completed within one year, the business owner must reapply for a grant, and it is not guaranteed that a grant will be available at that time.

### Amount

If approved, the guidelines entitle the applicant up to \$ \$10,000 reimbursement per property based on a 50/50 match between the City and applicant. A painting grant can be used independently or in addition to a repair grant. A painting grant is available for up to 100% of the total cost of paint, not to exceed \$1,000.



**City of Ocala**  
GROWTH MANAGEMENT DEPARTMENT  
201 SE 3<sup>RD</sup> STREET, 2<sup>ND</sup> FLOOR  
OCALA, FLORIDA 34471

**NORTH MAGNOLIA SUBAREA COMMUNITY REDEVELOPMENT AREA  
PAINTING AND REPAIR IMPROVEMENT GRANT APPLICATION**

(Completed application and all required attachments must be submitted  
Each property must have a separate application)

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**PROPERTY INFORMATION**

Project Name: \_\_\_\_\_

Project Address: \_\_\_\_\_

Parcel Number: \_\_\_\_\_

**APPLICANT INFORMATION**

Applicant's Name: \_\_\_\_\_

Name of person to receive all correspondence if different from applicant:  
\_\_\_\_\_

Applicant's Business Name (if applicable): \_\_\_\_\_

Type of business: \_\_\_\_\_

Applicant's Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone number: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail address \_\_\_\_\_

Applicant is the \_\_\_\_\_ Property Owner \_\_\_\_\_ Business Owner/Tenant

How long has the business been at the current location? \_\_\_\_\_

When does your current lease expire? \_\_\_\_\_

**NORTH MAGNOLIA SUBAREA COMMUNITY REDEVELOPMENT AREA  
PAINTING AND REPAIR IMPROVEMENT GRANT**

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**PROPERTY OWNER INFORMATION**

(If different from applicant)

Property Owner's Name: \_\_\_\_\_

Property Owner's Business Name (if applicable): \_\_\_\_\_

Property Owner's Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone number: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail address: \_\_\_\_\_

**NORTH MAGNOLIA SUBAREA COMMUNITY REDEVELOPMENT AREA  
PAINTING AND REPAIR IMPROVEMENT GRANT**

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**SCOPE OF WORK**

Check all that apply:

- Exterior painting/paint removal for the entire building (color subject to approval by the committee)
- Exterior cleaning of the property/masonry repair/parking lot coating and striping
- Repair or replacement of front, side or rear facade details/materials (doors, walls, trim and lighting)
- Repair or replacement of windows for the entire building
- New landscaping area (trees and shrubs) visible from the ROW
- New or replacement wall signage
- New or replacement awnings for the entire building

**PROJECT DESCRIPTION:** Write a short statement describing proposed improvements and how they will positively contribute to redevelopment efforts, and provide a positive impact on the immediate area. Would proposed improvements be made without assistance from the grant program? If not, please explain. (Use additional sheets as necessary.)

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Two quotes for each work element: \_\_\_\_\_ (See attached)

Anticipated start date: \_\_\_\_\_

Anticipated completion date: \_\_\_\_\_

Estimated costs of project: \_\_\_\_\_ (based on contractor quotes)

How much funding assistance are you requesting? \_\_\_\_\_

Do you intend to pursue any State or Federal tax incentives or energy rebates? Yes / No

If yes, what type? \_\_\_\_\_

## **NORTH MAGNOLIA SUBAREA COMMUNITY REDEVELOPMENT AREA PAINTING AND REPAIR IMPROVEMENT GRANT**

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### **GENERAL CONDITIONS**

It is expressly understood and agreed that the applicant shall be solely responsible for all safety conditions and compliance with all safety regulations, building codes, ordinances, and other applicable regulations.

It is expressly understood and agreed that the applicant will not seek to hold the City of Ocala, and/or its agents, employees, committee members, officers and/or directors liable for any property damage, personal injury, or other loss relating in any way to the Program.

It is expressly understood and agreed that the applicant will hold harmless the City, its agents, officers, employees, committee members and attorneys for all costs incurred in additional investigation or study of, or for supplementing, redrafting, revising, or amending any document (such as an Environmental Impact Report, specific plan, or general plan amendment) if made necessary by said proceeding and if the applicant desires to pursue such approvals and/or clearances, after initiation of the proceeding, which are conditioned on the approval of these documents.

The applicant authorizes the City of Ocala to promote any approved project including but not limited to displaying a sign at the site, during and after construction, and using photographs and descriptions of the project in City of Ocala materials and press releases.

If the applicant fails to perform the work approved by the City, the City reserves the right to cancel the grant. The applicant also understands that any work started/completed before the application is approved by the Committee is done at their own risk, and that such work will jeopardize a grant award.

Completion of this application by the applicant DOES NOT guarantee that grant monies will be awarded to the applicant.

**NORTH MAGNOLIA SUBAREA COMMUNITY REDEVELOPMENT AREA  
PAINTING AND REPAIR IMPROVEMENT GRANT**

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**Applicant**

I, \_\_\_\_\_, business owner/tenant of the building at \_\_\_\_\_, have read and understand the terms and conditions of the grant and agree to the general conditions and terms outlined in the application process and guidelines of the grant.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Owner Approval for Tenant Applicant**

I, \_\_\_\_\_, owner of the building at \_\_\_\_\_, have read and understand the terms and conditions of the grant and agree to the general conditions and terms outlined in the application process and guidelines of the grant. I give my consent to the applicant to move forward with improvements on the building as outlined in the Scope of Work section of this application.

Signature \_\_\_\_\_ Date \_\_\_\_\_

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**NORTH MAGNOLIA SUBAREA COMMUNITY REDEVELOPMENT AREA  
PAINTING AND REPAIR IMPROVEMENT GRANT**

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For Official Use Only

Is this tax delinquent property? Y / N Is the property in litigation? Y / N  
Is the property in condemnation or receivership? Y / N  
Does the property contribute to the CRA TIFF? Y / N  
Is the building on the National Register of Historic Places? Y / N  
Are there any existing code violations? Y / N

**APPROVAL/DENIAL**

[ ] Approval -- This application has been reviewed by staff and a representative of the North Magnolia CRA Advisory Committee. The proposed plan for the building meets the goals and guidelines of the grant, and is approved for funding.

[ ] Denial -- This application has been reviewed by staff and a representative of the North Magnolia CRA Advisory Committee. The proposed plan for the building does not meet the goals and guidelines of the grant, and is not approved for funding.

Comments:

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Staff Signature \_\_\_\_\_ Date \_\_\_\_\_



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**NORTH MAGNOLIA SUBAREA COMMUNITY REDEVELOPMENT AREA  
PAINTING AND REPAIR IMPROVEMENT GRANTS  
QUOTE SHEET**

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**SCOPE OF WORK**

Materials \_\_\_\_\_ Labor \_\_\_\_\_ --- Exterior painting/paint removal for the entire building

Materials/Labor \_\_\_\_\_ -- Exterior cleaning of the property/masonry repair/parking lot coating striping

Materials/Labor \_\_\_\_\_ --- Repair or replacement of front, side or rear facade details/materials

Materials/Labor \_\_\_\_\_ --- Repair or replacement of windows for the entire building

Materials/Labor \_\_\_\_\_ --- New landscaping area (trees/shrubs) visible from the ROW

Materials/Labor \_\_\_\_\_ --- New or replacement wall signage

Materials/Labor \_\_\_\_\_ --- New or replacement awnings for the entire building

**Total -- \$** \_\_\_\_\_

**Awarded Amount -- \$** \_\_\_\_\_

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**Contractor/Business Name** \_\_\_\_\_ **Signature** \_\_\_\_\_

**Application Name** \_\_\_\_\_ **Signature** \_\_\_\_\_

NOTE: Two (2) quotes are required for each work element.