

CITY OF OCALA

COMMERICAL CHECK LIST – 5 COPIES REQUIRED

Please provide 5 sets of plans and documents unless otherwise noted.
(Signed/Sealed by a Registered Architect or Engineer with the State of Florida)

DOCUMENTATION REQUIRED:

YES N/A

- Construction Permit Application (one copy)
Survey (to include layout and dimensioning of building on property)
Flood Elevation Certificate (only if property is located in a flood zone)
Legal Description (to include Lot, Block and Subdivision)
Parcel Account Number
Filed Notice of Commencement (one copy)
Letter of Authorization (one copy)
911 Address Application (one copy)

LIFE SAFETY PLAN AND BUILDING CLASSIFICATION:

YES N/A

BUILDING OCCUPANCY CLASSIFICATION

Change of Use: YES NO

Change of Use Classification FROM TO (NA)

FOUNDATION PLAN AND DETAILS (to include dowel locations when part of foundation plan)

ROOF / FLOOR FRAMING PLAN, UPLIFT & REACTION CALCULATIONS AND HURRICANE CONNECTOR SCHEDULE

- Floor Plan (to include shear-wall segments)

TYPE OF CONSTRUCTION WORK: NEW REMODEL REPAIR ADDITION

SCOPE OF WORK

EXTERIOR ELEVATIONS (all sides)

BUILDING HEIGHT

WALL SECTION (foundation through roof structure)

PRODUCT APPROVAL SPEC SHEET

List the number of pages per set of plans including attachments on permit application

PLOT PLAN FOR LOCATION OF THE CONSTRUCTION DUMPSTER (If plans are for the downtown area)

- MECHANICAL DUCT LAYOUT AND MANUAL N \* Energy Code Calculations (must be signed)
ELECTRICAL LAYOUT, RISER DIAGRAM AND LOAD CALCULATIONS
PLUMBING LAYOUT AND RISER DIAGRAM
GAS LAYOUT

I certify that the application includes all the required items listed above.

I understand that the application will be rejected if any required document is missing or incomplete.

Print Name of Applicant/Contractor

Signature of Applicant/Contractor

Contact Phone #

Date